



Poole Harbour Canoe Club Membership Application Form, 2010/11



Please return the completed application form and Standing Order mandate (or a Cheque payable to PHCC) to:- PHCC Membership Secretary, Bag End, 17 Riverside, Wilton, Wiltshire, SP2 0HW.

Official use only	Chq		SO		M pack	Dbase	Email	Coach?
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Title.....Full Name.....Date of Birth.....
 Address
Post Code.....
 E Mail Address (vital for late news).....
 Tel (Landline).....Tel (Mobile).....
 BCU Member? Y/N BCU numberExpiry date.....

Class of Membership for New Members (please tick and add cost)

Family	Senior (18 yrs or over)	Junior (under 18)/ Student
£	£	£

See notes overleaf for the amount you will need to pay to join us – the cost is now dependent upon the month you join.

Family membership includes couples at the same address and all children resident at home and in education. Please provide details below (expand table/ continue on a separate sheet if necessary):

Name	Date of Birth	BCU Awards held	BCU Number

Do you or any member of the family suffer from any medical condition that may affect the ability to take part in canoeing e.g. diabetes, asthma, epilepsy, heart condition etc?

Yes / No (please circle). If Yes, please give details.....

N.B. This information will be kept confidential and only used to help us keep you safe and manage risk. Please inform the club of any changes in your medical condition.

Declaration

- I/We agree to be bound by the rules of the Club, Child protection and Safety policies. I/We understand that the Club cannot accept any responsibility for loss or damage to equipment and property, or injury to any persons, howsoever caused, or for any loss or damage resulting from the negligence of club servants.
- I/we understand and accept that if paddling, I/we must be able to swim 50 metres in canoeing clothing and must be of at least BCU 1-Star standard to paddle with the club and/or use club equipment, except whilst undertaking a PHCC 1-Star course, or under direct supervision from an experienced club member.

Signed:.....(Signature of parent/guardian if under 18) **Date**.....

The following information will help the club best to serve you. Provide details if any of the following apply:-

Do you hold any BCU Star Awards?		Are you a Qualified Coach?	
Do you hold a current 1st Aid qualification?		If so, are you willing to help teach?	

What aspects of paddle-sport interest you? (Leave blank if you are unsure)

Sea kayaking	Open Canoeing	White Water	Marathon/ Sprint Racing	Slalom
Surfing	Flat Water Touring	Freestyle/ Rodeo	White Water Racing	Other (specify below)

Data Protection: The information on this form will be kept electronically and will only be used for PHCC purposes. Email and telephone details only are made available to club members via the PHCC Web-site. Please let us know if you do not want your details included

How much is PHCC Membership?

The basic cost of membership for a full year (paying by Standing Order) is SINGLE £25, FAMILY £40 and JUNIOR/ student £15. (Cheque payment carries a surcharge of £2 across the board, to reflect the increased administration required). We have now introduced a new sliding scale of fees (rounded to the nearest pound), so that you only pay for the quarters of the *first year* that you are a member. The membership year starts on April 1st.

This Year's Membership Fees for Payment by **Standing Order**:-

Joining in:	Apr-June incl.	Jul-Sept incl.	Oct-Dec incl.	Jan-Mar incl.
Single	£25	£19	£13	£6
Family	£40	£30	£20	£10
Junior/ Student	£15	£11	£8	£4

This Year's Membership Fees for Payment by **Cheque**:-

Joining in:	Apr-June incl.	Jul-Sept incl.	Oct-Dec incl.	Jan-Mar incl.
Single	£27	£21	£15	£8
Family	£42	£32	£22	£12
Junior/ Student	£17	£13	£10	£6

The costs apply to the quarter in which you join. So, if you join as a single member on either July 2nd, August 12th or September 20th, the cost would be the same - £19 by SO and £21 by cheque.

Please note that you only become a member (and start being able to paddle with us) once your payment has cleared. So, if an application is received in August with payment dated for October, the applicant will not become a member (and added to the membership database & Email system) until October.

Next Two Years' Membership Fees

The fees for 2011 and 2012 are as follows:-

	Standing Order	Cheque
Single	£25	£27
Family	£40	£42
Junior/ Student	£15	£17

To complete a Standing Order Mandate

The preferred payment method for PHCC membership is by yearly Standing Order.

Besides convenience, members who elect to pay by Standing Order get a **£2 discount** when compared to paying by cheque, and also the certainty that membership fees will remain fixed until 2013. The discount for SO reflects the saving in administration effort for PHCC officers.

The revised SO mandate is on the next page. Please fill out all the relevant sections; the details you need can be found on your statement, cheque/ paying-in book or bank card.

Creating a Payment Reference

It is essential that you complete the REFERENCE box on the mandate form correctly. The reference you use, which is 8 letters long, distinguishes your payment on PHCC bank statements as coming from you. Since you are not officially a member until membership is paid, it is important that the reference strictly adheres to the following format, (these fields without spaces):

First 6 letters of surname ***First Initial*** ***Membership class***

For example, if SAM BLOGGINS is taking out FAMILY membership, his payment reference will be BLOGGISF. For IAN BRIGHT who is taking out a SINGLE (adult) membership, the reference will be BRIGHTIS. For LUCY FRY who is a JUNIOR, the reference will be FRY- -LJ.

Add dashes after your surname if it is less than 6 letters long, but please do not use spaces or any other characters. Keep a note of your reference code in case of any queries.

Which payment Boxes do I fill in?

The revised SO mandate includes two separate payment boxes. This enables us to use one single mandate form for both renewing and new members.

Write the amount you need to pay this year into the ONE-OFF INITIAL PAYMENT box, using the first or second table on the previous page. Then, write the full yearly amount into the FURTHER PAYMENT box, using the bottom table on the previous page.

IMPORTANT – sign and date the form!

Post the completed SO mandate with the membership form to the Membership Secretary at the address at the top of the membership form. After updating our records, the mandate form will be forwarded to your bank, which will then set up a yearly payment on 1st April 2011. The initial payment is made on set-up.

What if I find I don't get on with canoeing?

As with any new activity, you might find that canoeing, or PHCC, really isn't for you. If you have paid by cheque, it will only cover this year's membership. However by using the preferred SO system, you can easily cancel the SO mandate at any time by contacting your bank. The next payment(s) will then not be made. If you do decide to leave us, please let the Membership Secretary know!

If you have any doubts about the above information, please contact the Membership Secretary for advice (suzannejordan01@aol.com) or contact enquiries@phcc.org.uk.

STANDING ORDER

To: The Manager

Name and address of Member's bank

Name and address of Member

Account Sort

__-__-__

Member's account SORT

Account number

Member's account number

Reference

*<1st 6 char of surname><1st Initial><mem class>
where: F=Family S=Senior J=Junior*

ONE-OFF INITIAL PAYMENT

Please pay

£ .00

*Joiners: Membership fee x whole months remaining till 1st April
Late Renewals: This years Membership fee.*

FURTHER PAYMENT DETAILS

Please pay

£ .00

on the

1st

day of **April, Yearly**, commencing

1st April 2011

, the final payment due

1st April 2012

to:-

BARCLAYS Bank PLC
Wimborne Branch, Dorset BH21 1JA

*Name and address of Club's
bank account*

Sort Code

20-96-96

Club's sort code

Account Name

POOLE HARBOUR CANOE CLUB

Club's account name

Account No.

70156027

Club's account number

Signed

.....

By Member

Dated

.....